

**Prebbleton Community Association Inc. minutes for meeting held
Tuesday 16th May 2023 at 7.00pm at Prebbleton Community Cottage**

Present: Angela Jones, Angela Hart, Graham Carpenter, Graeme Gemmill, Alastair Joyce, Jane Elms, Cr Malcom Lyall

Apologies: Geoff Gilfedder, Dave Martin, Linda Martin, Averil Carpenter, Natalie McLean.

Minutes from the last meeting: Circulated prior, moved as true and correct record Angela H, seconded Angela J, passed.

Matters arising: PCA meeting time and date listing now correct on SDC website.

Correspondence:

Previously circulated, with sole addition being an email from **Shay at SDC** regarding the funding application for our Matariki event. SDC funding does not cover refreshments.

Averil Carpenter re Timebank and Prebbleton Life. Timebank is a community building not for profit organisation, it fosters connections between locals and offers some social events like coffee mornings and pot luck dinners. It encourages people to share their skills and surplus produce using a trading scheme based on time credits.

SDC request for funding for room hire, email exchange with Bipul Adhikari at SDC, 18,19/4/23. Second form completed and sent to selwyn.CommunityFund@selwyn.govt.nz 26/4/23 (needed to check cottage booking dates which had to be on the form).

SDC submission sent to annual.plan@selwyn.govt.nz "To improve safety we suggest a traffic calming measure using red road markings at the entrance and exit to Prebbleton Village on Springs Road, similar to that for Little River and West Melton" as decided at meeting. 20/4/23

Grants <grants@selwyn.govt.nz> 21/4/23

Your application for funding was considered by the by the Discretionary Fund Committees at their previous meeting.

The following resolution was passed

Moved – Councillor Lyall / Seconded – Councillor Hasson

'That the Springs/Ellesmere Discretionary Fund Committee grant \$2,500 from the Springs Ward Discretionary Fund to assist Prebbleton Community Association with the cost of enabling a printed copy of a regular monthly newsletter for Prebbleton residents.'

CARRIED

The funds should be deposited in your account on our next payment run.

Should you have any queries do not hesitate to contact me

Yours sincerely,

Thomas Cockburn

Management Accountant

Woolston Brass Band, confirming booking for Carols at the Cottage Monday 18th December, 22/4/23

Discussion re use of grant funding for monthly PL. Dave, Angela J, Angela H, Jane, Alastair, Averil. 25/4/23

Angela J, request for Anzac pics for FB, 25/4/23

Prebbleton School, Principal Kim Alexander, thank you for student involvement from Graeme, and thanks for being included from Kim. 26/4/23

Sarah Shallcrass, Kaitātari | Analyst, 26/4/23

Ngā Ratonga Kaupapa Atawhai | **Charities Services**

Direct Dial: +64 4 382 3942 | Extn: 4842, CCRegistrationinfo@dia.govt.nz

Detailed email explaining why PCA does NOT meet requirements for charitable registration. Thank you for your application for the Prebbleton Community Association Incorporated (the Society) to be registered as a charity.

We have reviewed the application for registration. We are writing to notify you that your application does not currently meet registration requirements. Specifically, the Society's stated purposes are broadly worded and do not clearly state a charitable purpose, and we need more information on your current and planned activities. In addition, you need to amend your rules document to specify that on winding up surplus funds are to be distributed to a charitable purpose or charitable purposes.

This email explains these issues, how you can progress your application and how to respond.

Basically we need a new constitution which meets CS criteria. We were given until 26/5/23 to make the changes. This is not possible so I asked for an extension and was granted until July 31st. 23.

Templeton RSA thank you for poppy sale money \$165.50

PL article discussion, resulting in change to "Youth Week"

Alison Fox, response to swimming pool article, forwarded to Heritage group. 6/5/23

Companies office, saying financial statements overdue. They were filed in January and showing on the admin section of the website but I went back and ticked more boxes, they are happy now. 8/5/23

Dave Martin, apology for 16/5, **Dave and Linda**, medical procedure day before.

Graeme, meeting minutes 18/4 and agenda 16/5. 9/5/23

SDC accounts.payments@selwyn.govt.nz, remittance advice 10/5/23, \$2500 in bank account. Addressed to Helen Peters so I responded asking them to update their records. I have already provided SDC with updated details for this committee, but it's a large organisation and individual departments may not have the new information.

Correspondence accepted, moved Angela J, Seconded Alastair J, passed.

Financial Report:

Receipts and payments summary 18/4/23 to 13/5/23

Income: SDC newsletter grant 2500.00

Westpac Interest 11.57

Total 2511.57

Payments: nil

Increase in cash held 2,511.57

Cash at beginning of the period 9,110.65

Cash at end of the period 11,622.22 (includes \$75 Cash on hand)

Financial report accepted, moved Alastair J, seconded Jane E, passed.

Accounts for Approval and Payment :

Selwyn Print Ltd (500 copies May P L newsletter) \$575.00

An invoice is expected for the Anzac wreath.

It was moved that the Selwyn Print and Anzac Wreath invoices be paid, Alastair J, seconded Jane E, passed.

Reports:

Matariki update: Angela J has spoken with Giarne Harrison, who runs culturally appropriate flax and ribbon workshops. She provided a quote for \$250 to offer a workshop with materials provided. This would run from 1 to 3:30pm.

Negotiations are underway to have 2 Kapa haka performances, but because Matariki falls within the school holiday period, attendance by school children may be impacted.

Angela J has found a trove of Matariki activity resources through Christchurch library services and Selwyn may also offer suitable activities for an activity table. Denise Kydd at SDC was suggested as a contact

The PTA will run a candy floss stall and a sausage sizzle, with funds raised going to PTA.

The event will run from 1 to 4pm.

Angela J will contact Damien (0220145622) at Selwyn Times to get the event promoted in the paper.

It was suggested a sandwich board promoting Matariki could be created.

Malcolm offered \$200 from his Councillor's discretionary fund for a specific purpose supporting the Matariki event.

Angela J will FB post asking for residents with First Aid certificates who are willing to be present for the Matariki event.

Angela H will do a face to face with the "Fush" folk to ask if they want to do a stall at this event.

Matariki report accepted, moved Angela J, seconded Jane E, passed.

Newsletter update:

Edition 3 of Prebbleton Life now in print as well as digital. Some concern over the impact on Peter Grundy of the change to monthly editions and the number of iterations due to editing. Moved Angela H, seconded

Graham C, that Angela H have a conversation with Peter G to establish how he feels about PL, whether he can keep on doing this work and whether he wants to be compensated for his time.

Motion: If Peter is okay, then the editorial team should go ahead with a June edition of PL, moved Graeme G, seconded Angela H, against Jane E and Alastair J, all others in favour, passed.

Malcolm L was asked if he would provide a Councillor's piece for PL. He is too busy to do that every month but can manage quarterly, so it was suggested that we approach Grant Miller and Debra Hasson, the other Springs Ward Councillors to offer them the opportunity for a short piece in PL. This way we could have a different Council perspective each month. Angela H to do this.

There is a commemorative tree planting for the Coronation at Kakaha Park tomorrow at 12:30, Angela J to take photos for PL.

Newsletter report accepted, moved Graeme G, seconded Angela H, passed.

Cottage update: The quilters group has transferred into the Cottage.

Report accepted, moved Graeme C, seconded Angela H, passed.

SDC Prebbleton Update: The Annual Plan has been consulted on with submissions received and decisions on delivery will be made next week.

The water main replacement in the older part of Prebbleton is proceeding.

The official opening of Kakaha Park is projected for June.

Roundabouts are already planned for the intersections of Shands Rd with Trent and Hamptons roads. Consideration is being given to a future roundabout (2026?) for the junction of Springs and Hamptons Roads.

Prebbleton residents have complained about road noise and asked for new seal on Springs Road outside Summerset, but this isn't likely until the Summerset build is completed in two or three years time.

Plan changes for residential development look likely to result in about a thousand new homes in Prebbleton in the next few years.

Anzac Day: The school was thanked for its involvement, and thanked us for the opportunity. Poppy sales provided \$165.50 through our sales and probably a similar figure via sales to the RSA at the event.

Next year a competition for children of various age groups involving writing or poetry should be planned well in advance, including how the efforts will be judged and who by, and when and where they will be displayed or publicised. Also what sort of prizes will be offered and how much money needs to be raised to cover this initiative.

Anzac update accepted, moved Graeme G, seconded Angela H, passed.

General:

Emails: It was suggested that contentious issues be resolved at meetings rather than via email exchanges. This was accepted but zoom and Skype don't work for everyone and physical meetings require a venue and time and date that works for everyone, so they can also be difficult. However meetings will be called when an issue seems to need it.

Constitution: This must be updated to meet the criteria for registration as a charity. Angela H is working on this and Jane E will be able to help from the end of June. Alastair asked for a change so that the accounts can be reviewed rather than audited. Updating the Constitution will probably

involve some extra meetings of the whole committee as well as requiring an AGM or SGM for complete acceptance.

Fundraising for special projects: Dave M is offering to arrange a beetle drive for Shannon Boorer's pocket park if she agrees.

Intellectual Property: No action being taken. Alastair is making contact with Shelley Bakker.

For the next meeting, a decision is needed on whether to do PL as an insert in the Bakkerprint newsletter September edition.

Other: Angela H to add Prebbleton Life listing to the SDC business directory.

Next meeting Tuesday 20th June at 7pm