

Prebbleton Community Association Inc Minutes
Tues 18th July 2023 at 7.00pm at Prebbleton Community Cottage

Present: Angela Jones, Angela Hart, Graeme Gemmill, Geoff Gilfedder, Alastair Joyce, Graeme Carpenter, Averil Carpenter, Jane Elms, Dave Martin, Natalie Mc Lean

And visitors from Civil Defence, Kathy Cooper: Civil Defence Community Response Team Leader, Pete Summerville: CRT member and Sue Jenkins: Civil Defence Co-ordinator employed by SDC.

Apologies: Malcolm Lyall.

Welcome to Civil Defence people. Sue gave us an explanation of how CD works in Selwyn. There are 33 volunteer members of our Selwyn civil defence response team (CRT), with 12 of these in Prebbleton. In an emergency they are the eyes and ears for the EOC (Emergency operations Centre) in Rolleston. They check and make sure people are okay, especially the most vulnerable, and can ask EOC for help if needed. Local CRT can open the Cottage as a day time drop in centre. The public Hall is the back-up should the Cottage be out of commission. If the emergency requires people to leave their homes, then a CDC (Civil Defence Centre) can be opened by the EOC at the request of CRT. Nearest to Prebbleton would be Lincoln, but Rolleston is also possible. Sleeping equipment and generators are stored in a single location in Rolleston on a trailer so they can be taken to where they are needed.

The Rolleston CD has 2 Starlink units, radios and satellite phones. Prebbleton CRT has only the same communication devices as any other resident.

At present there are about three thousand Prebbleton people registered with Selwyn Gets Ready.

There was some discussion about using the “meet your street” funding available through SDC to facilitate Street Co-ordinators getting to know their neighbours. Some documentation is available to Street Co-ordinators, to hand out to people.

It would be helpful PCA could provide a large double sided whiteboard to be kept in the Cottage for CD use, also A1 size stickies. Kathy will send more detail.

Minutes from the last meeting: Accepted, moved Ange J, seconded Graham Carpenter.

Matters arising:

A website for PCA will cost less than \$250 per year. Moved that PCA be the website name with keywords Prebbleton, Community and Association to facilitate finding the site with a search engine, Ange J, seconded Jane, passed. Ange J will design a business card, moved Angela H, seconded Geoff, passed.

Prebbleton entry/exit tidy. This was raised with SDC and the flax has been trimmed. Averil will write to SDC offering to be the liaison re planting at the entries, and also raise the issue of the Selwyn Sign which was removed at least 5 years ago and not replaced.

The need to update SDC’s display board by the Springs Road shops was also raised with SDC but nothing has happened yet.

Correspondence:

Kathy Cooper, Civil Defence, asking if herself and 2 others welcome to come to PCA meeting July 18th. Replied yes.

Alastair Joyce, financial report.

Sandra Walker, Lincoln and district Community Care re spot in PL, replied and forwarded to PL. Hello Graeme we are enjoying the new look of the magazine and were wondering if you are able to help us. The Lincoln & District Community Care Assn is having its 10th Spring Fling Garden Fete on the 1 October at Broadfield Gardens, is there any way that we could put an article in the newsletter or have a spot in the What's On in the September issue to promote the day.

Giarne Harrison: Firstly, congratulations to you all on all the work you did to get this event up and running, and a personal thank you to Angela for asking me to be there.

I think it was really successful! The kapahaka group were so adorable, the dancing was high quality and the activities were great. More importantly, the wairua (spirit, atmosphere) and the buzz was fabulous.

I had some lovely chats with participants sharing stories of people who had passed away (Pohutukawa star) and dreams they had for the year to come (Hiwa-i-te-rangi) star. Once we got going it was really hard to tally up the numbers of whetū we were making with people though - I personally recall 25 faces so I've made a guesstimate of 40 people and that half of those used ribbon.

Please find attached my invoice for \$260.00. I would be happy to be involved again next year. I hope you feel I added something special to the day, I greatly enjoyed the enthusiasm of those who participated.

Mānawatia a Matariki!!!

Daphne McAven: Well done to all your committee for a well organised event to mark Matariki. It was great to see such a big crowd enjoying the day. The craft tables you had arranged were popular. A lot of work for you but the community is grateful for your work

Agenda for meeting and minutes of last one sent to committee

Ange J, receipts for Matariki

Hilary Armstrong, Blueprint (was Selwyn Print), invoice for PL

MBIE info on providing submissions on regs for incorporated societies, up to July 24th

Averil re Karakia

Graeme: 1. We will not continue our application for Registered Charity Status until further discussion takes place and consensus is reached.

2. We still need to update the Constitution (Discussed at the AGM last year) and as recorded in our May minutes - Jane Elms will be available after June 30th. Jane has agreed to assist with the updating.

3. Come and enjoy the Matariki Event

Angela H constitution update to all

Charities Services , okaying draft constitution.

Alastair re sausage sizzle for Matariki
 Averil re advertising for Matariki event
 Various re cardboard and yarn woven stars
 Draft Greater Christchurch Spatial Plan inviting submissions.
 SDC okay to use PL grant for further newsletters
 Angela H to SDC asking for tidy up entrances to Prebbleton, with photo.
 Linda Martin resignation (Angela H personal email address)
 CINCH Community Information Christchurch, update details
 CRA Combined Residents' Associations Christchurch, various
 Nicola Grigg
 St Albans News
 Waka Kotahi

Moved that correspondence be accepted Angela H, seconded Graeme Gemmill, passed.
 No further matters arising.

Financial Report:

Summary 17/6/23 to 13/7/23

Income: Westpac Interest	\$18.00
Membership	<u>\$0.20</u>
Total	\$18.20

Payments: Selwyn Print June PL	\$575.00
Angela J – Matariki	\$205.08 TB approved
Halswell Butchery	\$ 97.50 TB “
Peter Grundy PL work	<u>\$200.00</u>
Total	\$1077.58

Decrease in cash held \$1059.38

Cash at beginning of the period \$11400.01

Cash at end of the period	\$10340.63 - Westpac Account	\$10265.63
	Cash Account	\$75.00

Accounts for Approval and Payment :	Selwyn Print, July PL	\$575.00
	Alastair J –Matariki	\$ 69.59
	Giarne Harrison	\$260.0
	Graeme G	\$5.99 (payment approved but will show in next month's

accounts.)

Matariki Celebration Summary 14/7/23

In:

Sausage Sizzle	\$248.00
Surplus donated	\$ 6.00
Surplus sausages x 23 @ \$0.65	\$ 15.00
Balloon tying	<u>\$ 44.00</u>
	\$313.00

Out:

Subsidy payment to coffee cart	\$20.00
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TOTAL OF CASH **\$293.00**

Add SDC grant	\$500.00
Less Matariki Celebration costs	\$631.50
Surplus	\$161.50

Financial report and accounts for approval and payment passed, moved Alastair, seconded Natalie.

Reports:

Matariki : A big thank you to Ange J for an amazing job and a very successful event. Ange will write to thank the school Principal and teachers involved. PL will print a thank you for all those who helped make the day so special.

Newsletter update: There looks to be a good amount of material for PL this month, Matariki, a poem from Councillor Debra Hasson, and Heritage has. Written on the history of Hartnell's now Union Fare. Accepted, moved Dave, seconded Graeme G.

Cottage update: The store room lock still operates but a key has been provided to the hirer who found it locked and couldn't access her material. There is a new lockbox to gain entry to the cottage. Accepted moved Graeme, seconded Alastair.

Rules / Constitution update: Jane will produce a document with tracked changes and we will hold meetings to discuss the changes.

It was moved that the application for charitable registration be placed on hold until we have a better understanding of the purpose of the PCA, moved Graeme G, seconded Averil, passed. Angela H abstained.

General:

We will not run an election day market. The next event will be the Carols night.

Items for next meeting agenda: Community Pride, Safety and Security (Alastair).

A FB poll to get an idea of what the priorities are for residents.

Next meeting: 7pm August 15th