**Prebbleton Community Association Inc Minutes**

**Tues 21st November 2023 at 7.00pm at Prebbleton Community Cottage**

**Present:** Graeme Gemmill, Graham Carpenter, Averil Carpenter, Dave Martin, Alastair Joyce, Cr Malcolm Lyall, Angela Hart, Angela Jones

**Apologies:** None

**Minutes from the last meeting:** Accepted as true and correct record, moved Graeme, seconded Alastair Joyce.

**Matters arising:**

If there are leftover (from school sales) Giant Pumpkin seedlings next week, then PCA volunteers may be asked to sell them outside Fresh Choice.

**PCA Correspondence 17th October to 19th November 2023:**

**Oldest at top**

Margaret Harris cat photos for PL

GLG report with redactions from SDC

November PL

Hamish Prebble- balance of Clean Air Trust funds transferred to PCA $2703.63

Inc Soc reminder annual financial statements to be filed after AGM

BluePrint statement balance due $741.75 (PL and business cards)

BluePrint invoice for PL November.

Shirley Hamilton re Christmas Market.

Graeme- PCA October minutes and agenda for 21/11 committee meeting.

Alastair- reviewed financial statements.

Graeme- AGM information- 2022 minutes, 2023 financial report and agenda.

Denise Moody (Bupa) with photo of dog Lola.

Kate Williams asking about advertising in PL - flower farm at 59 Charwell Lane open to public for picking January to April, twice weekly.

David Dally JP asking to be added to JP list in PL.

Tina-Lee re facepainting and stall at Christmas market.

Correspondence accepted, moved Angela H, seconded Alastair Joyce.

**Matters arising from Correspondence:** Covered in reports.

**Financial Report:**

Summary for the period from 14-10-23 to 17-11-23

**Receipts**

Donations/Grants (from Clean Air Trust) 2,703.63

Interest received 14.00

Total — Receipts 2,717.63

**Less: Payments**

Advertising and promotion (Oct Newsletter & business cards) 741.75

Net increase (decrease) in cash held 1,975.88

Cash at the beginning of the period  **8,317.16**

Cash at the end of the period Westpac Account 10218.04

Cash Account 75.00

**10293.04**

Financial report moved Alastair, seconded Ange Jones, passed.

Payments for approval: Selwyn Print - November newsletter 575.00

Alastair Joyce - printer ink 48.40

-Xmas lights 218.97

review of financials (Helen Wood) 50.00

892.37

Accounts for payment/reimbursement moved Graeme, seconded Graham, passed.

**Newsletter update:**

Discussion re request for feature/ advert for local flower farm which opens to the public for picking. Could be associated with a Heritage article on the history of commercial flower growing in this area. Current committee seems positive regarding gaining sponsorship/koha for each PL edition, with an associated feature, but left new committee to make arrangements.

Could cover the opening of the Bridge, the new Prebbleton Pantry Cooper Cherry has built, and promote the Christmas market, Carols and Santa’s Grotto.

Report accepted, moved Dave, seconded Angela H.

**Cottage update:**

Graham and Averil have done some more planting in the Cottage garden. Report accepted moved Graham, seconded Averil.

**SDC Prebbleton update:** Malcolm told us the contracts for the roundabout at Hamptons and Trents Roads with Shands Road have been let to Fulton Hogan. There is no progress to report on the pedestrian refuge suggested for Birchs Road near the bus stops. Similarly there is nothing to report on the camera network or the safety stop signs and these may become part of the long term plan. Submissions for the LTP will be open early next year, so it will be important for PCA, as well as individuals, to make submissions on the improvements considered most important or urgent. The Springs/Hamptons proposed roundabout is waiting on funding confirmation from Waka Kotahi. With the change in Government this may be cancelled. This roundabout is necessary to reduce traffic flow through Springs Road Prebbleton.

SDC update accepted with thanks, moved Malcolm, seconded Graeme.

**Market:**

Ange J would like some help planning the positions of the stalls. 6 or 7 food stalls are booked and we will run a sausage sizzle for PCA funds. The ice cream truck will be there too.

**General:**

Cooper Cherry’s pantry is in position.

It was agreed that Ange J can borrow a gazebo/marquee for her wedding anniversary celebration.

Janet Lee Thompson’s request for more shade at the Kakaha dog park was considered reasonable and a health and safety issue. It was suggested that two shade sails or similar are needed, one for the small dogs and one for the large. Malcolm suggested PCA write to Phil Millar , who is in charge of parks, Phil.Millar@selwyn.govt.nz.

**Next meeting** – December 12th, 7pm.

Meeting closed at 7:30pm.